GENESEO

REQUEST TO CHANGE, DELETE, ADD, OR DECLARE A Major/Minor/Concentration SEE Page 2 FOR INSTRUCTIONS

Name:	Exp C	Grad Date:	Student ID #	
Current Major (s):		Current Advisor:		
Current Cum GPA:	*Biology, Chemistry and Mathematics Majors must indicate BA or BS with Major	NEW MAJOR:		
Please check all that apply: Change of first major* Add/change first minor		Concentration (if applicable)		
Change of advisor Add/change second minor				
Add/change second major	Delete minor	APPROVAL (Chair's Sig	onature)	Date
Delete second major	Add/change Educ. Certification	NEW ADVISOR:		
	Drop Education Certification Add/change concentration	(if applicable)		
ADD DELETE	-	SECOND MAJOR:		
MINOR 1:		Concentration (if required):		
Dept. Approval:	ture Date			
		APPROVAL (Chair's Sig	gnature)	Date
ADD DELETE MINOR 2:		ADVISOR:		
Dept. Approval:				
Signat	ture Date			
TEACHER CERTIFICATION	ON CANDIDATES: Note: Before forma	al acceptance by the School of E	Education you will be lis	sted as a Pre-Major.
BSED BA/BS with Adolescence certification				
Check one of the following: Major Early Childhood and Childhood Education (Birth - Grade 6) Major Students with Disabilities "All Ages" w/Liberal Arts Concentration All Education Majors see Chelsea O'Brien in the School of Education Childhood with Special Education (Grades 1 - 6) All Education Major & Concentration enrollment requests:				
Concentration (Required)				
		I wish to discon	ntinue my certifica	tion program.
SOE Chair/Coord. Signature *RH	EQUIRED*	ADVISOR		DATE
PLEASE ENTER THE ABOVE	CHANGES ON MY OFFICIAL COLLEG	E RECORD.		
Student Signature: Date:				
Return completed form to th	e Office of Advising, Erwin 106 or email to	o <u>dapa@geneseo.edu</u> (MUS]	T be signed by Progr	am Dept. & Student)

OFFICE USE ONLY

Changes complete:

Processed by (initials):

Students may choose to complete a second major. At least 24 credits of a second must be distinct (i.e., not overlap with Major Requirements of the first major). Permission is required from a department or school offering two or more majors in order for a student to have a second major within the same department or school. Students completing two majors must satisfy the writing requirement of their first major.

Students may choose to complete up to two minors, which are declared by completing and returning the appropriate form to the Office of the Dean of Curriculum and Academic Services. At least 9 credits of a minor must be distinct (i.e., not overlap with Major Requirements or overlap with the requirements of another Minor or Concentration.)

Instructions for changing or declaring a Major/ Minor/ Concentration:

- 1. Contact the Dept. Chair or Program Director/Coordinator for approval.
- 2. Return completed forms to the Office of Advising in Erwin 106 or email to <u>dapa@geneseo.edu</u> (all approved enrollment requests must be signed by the Dept. Chair, Coordinator, or Director of program prior to processing.

Please refer to the <u>Undergraduate Bulletin</u> > Academic Programs to find the name and location of the Program Dept. Chairs / Directors / Coordinators.